



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 3, 2011

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and
James Roberson.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, Town Clerk/HR Director; Chris Hills,
Planning Director; Jeff Triezenberg, Senior Planner; Tracy
Pedigo, Public Works Director; Shawn Brown, Public Safety
Director; Jimmy Overton, Finance Director; Tina Cheek,
Parks and Recreation Director.

Meeting called to order by Mayor Killen at 7:02 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation given by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda. Motion seconded
by Councilor Roberson and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

September 21, 2011

...Motion by Councilor Poirier to approve the minutes of September 21, 2011. Motion seconded by Councilor Gleason and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Arbor Day Proclamation

Mayor Killen proclaimed October 8, 2011 as the 139th anniversary celebration of Arbor Day in the Town of Knightdale and urged all citizens to plant trees to gladden the heart and promote the well being of this and future generations.

B. National Community Planning Month Proclamation

Mayor Killen designated the month of October 2011 as Community Planning Month in the Town of Knightdale.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Councilor Roberson expressed concern over groups of people congregating along Laurens Way and stated he is committed to keeping neighborhoods safe and will discuss further with the Police Chief.

ITEM V. CONSENT AGENDA

A. Town Limit Signage

RES #11-10-03-001

Adopt Resolution #11-10-03-001 authorizing the purchase and installation of town limit signage.

B. Budget Amendment #2012-02

Fiscal Year 2011 Encumbrances

Adopt Budget Amendment 2012-02 to appropriate \$2,800 donation from Wake Stone for Fire Education Trailer; increase funds for re-design of Town website \$10,000; carryover NCDOT grant of \$30,000 for crosswalk at Knightdale Boulevard and Widewaters Parkway; carryover street improvements at

Widewaters Roundabout and Hinton Oaks median; reclassify expenditures within departments.

...Motion by Councilor Poirier to adopt the consent agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

ZTA-9-11 Wireless Telecommunications

Public hearing opened at 7:11 p.m.

Chris Hills, Planning Director, presented a zoning text amendment to amend Chapters 3, 4, 8, 13, and 19 as related to standards, requirements and definitions for wireless telecommunication facilities. Mr. Hills recommended closing the public hearing after receiving public comment and referring ZTA-9-11 to the October 10, 2011 Land Use Review Board meeting.

No one approached.

...Motion by Councilor Roberson to close the public hearing at 7:20 p.m. and refer ZTA-9-11 to the October 10, 2011 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Nothing at this time.

ITEM X. NEW BUSINESS

- A. Quarterly Board Updates:
 - a. Land Use Review Board

Chairman Mark Swan gave an update from the Land Use Review Board noting newer members bringing different perspectives to the board and mentioned recent items considered.

- b. Old Town Oversight Committee
Chairwoman Cathy Meeler updated Council on recent discussions of the Old Town Oversight Committee.
- c. Parks and Recreation Advisory Board
Chairman Dustin Tripp reported the board's recent work on the new park in addition to various other items and reminded everyone to attend the upcoming park event on Saturday at 11:00 a.m.

B. Website Design Firm Contract Award

Planner Jeff Triezenberg reviewed the process staff has completed to solicit proposals for website design and recommended accepting a proposal from Vision Internet by authorizing the Town Manager to execute a contract for services.

Mayor Killen requested that staff update Council on a regular basis of the progress of the website re-design.

Town Manager Seth Lawless mentioned needing pictures for the new site and suggested asking citizens to submit photos.

...Motion by Councilor Gleason to confirm the results of the selection committee and authorize the Town Manager to execute a contract for services with Vision Internet. Motion seconded by Councilor Roberson and carried unanimously.

C. 2002 General Obligation Bond Refinancing
RES #11-10-03-002

Jimmy Overton, Finance Director, proposed refinancing current general obligation bonds which would result in saving the Town approximately \$80,000 in interest.

...Motion by Councilor Eddins to approve Preliminary Resolution #11-10-03-002. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

...Motion by Councilor Eddins to approve the Bond Order refunding \$2,300,000 bonds. Motion seconded by Councilor Poirier and carried unanimously.

...Motion by Councilor Eddins to approve \$20,000 in attorney fees with Robinson, Bradshaw, and Hinson P.A. Motion seconded by Councilor Poirier and carried unanimously.

...Motion by Councilor Gleason to appoint Davenport and Company LLC as financial advisors. Motion seconded by Councilor Poirier and carried unanimously.

...Motion by Councilor Eddins to authorize Davenport and Company LLC to send Request for Proposals to local banks. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported the next committee meeting will be held October 10, 2011.

B. Finance

No report.

C. Public Safety

Councilor Eddins reported the following:

EMT certification is anticipated for all Public Safety Officers;

Citizens Academy is going very well with 14 participants and the department will plan a second academy in the future;

Firefighter response time is currently 4.25 and averaging 20 responders;

Currently the Town has 16 volunteer firefighters and there is a waiting list due to cost to outfit a volunteer.

D. Nominating

No report.

E. Liaison Reports

No report.

Mayor Killen mentioned the following upcoming events and encouraged attendance:

Arbor Day and Park Design Celebration Saturday, October 8, 2011

Mayoral Debate Tuesday, October 11, 2011

Candidate Debate Tuesday, October 18, 2011

Town Manager Seth Lawless reported an Arts Council public meeting Thursday evening, October 6, 2011 from 6:30 to 9:00 p.m.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

Not at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 8:07 p.m. Motion seconded by Councilor Roberson and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts